



MINUTES

of the Parks and Estate Committee
held on Monday 21st October 2024 at 7.00pm
at
Warminster Civic Centre, Sambourne Road,
Warminster, BA12 8LB

Membership:

Clr Allensby (West) Chairman	*	Clr Jeffries (North)	*
Clr Brett (East) Vice Chairman	A	Clr Jones (East)	*
Clr Cooper (Broadway)	*	Clr Macfarlane (West)	*
Clr Fraser (West)	*		

Key: * Present A Apologies AB Absent

In attendance:

Officers: Stuart Legg (Parks and Estate Manager), Patsy Clover (Committee Clerk).

Attendees:

Unitary Councillors: None

Members of the press: None

Members of the public: None

PE/24/023

Apologies for absence

Apologies were received and accepted from Clr Brett.

PE/24/024

Declarations of Interest

There were no declarations received under Warminster Town Council's Code of Conduct, issued in accordance with the Localism Act 2011.

PE/24/025

Minutes

PE/24/025.1 The minutes of the Parks and Estate Committee, held on Monday 8th July 2024, were approved as a true record, and signed by the chairman.

PE/24/025.2 There were no matters arising from the minutes of the Parks and Estate Committee meeting, held on Monday 8th July 2024.

Signed: Date:

PE/24/026 Chairman's Announcements

There were no announcements from the Chairman.

PE/24/027 Reports from Unitary Authority Members

There were no reports from unitary authority members.

PE/24/028 Parks and Estate Manager's report

The Parks and Estate Manager's report was noted.

PE/24/029 Accounts

The accounts for the Parks and Estate Committee up to 31st August 2024 were noted.

PE/24/030 Play Area Works Plan

Members endorsed the report and schedule of work prepared by the Parks and Estate Manager and recommended the inclusion of the figures per the programme of works in the draft 2025/26 budget to be presented to Full Council.

PE/24/031 Draft Budget 2025/26

Members agreed to forward any recommendations they had for the 2025/26 budget in writing to the Town Clerk.

PE/24/032 Warminster Area Community Orchard

Members resolved to approve the creation and planting of seven additional trees as part of a Wiltshire Coronation Orchard and the installation of a commemorative monolith to celebrate the coronation of King Charles III on 6th May 2023.

Members resolved to approve the planting of two oak tree saplings in memory of Colin French.

The Parks and Estate Manager confirmed that the planting of these trees will mean that the Community Orchard is at capacity.

PE/24/033 Portway – Goal Nets

Members resolved to approve the installation of goal nets at Portway and Bradley Road and to request that Wiltshire Council remark the pitch at Portway as a full-sized adult pitch.

The Parks and Estate Manager advised that permission must be granted by Wiltshire Council before the nets are erected and emphasises that they will need to be monitored at least weekly as part of the Grounds Teams' rota; if the nets are constantly vandalised, they may need to be removed.

PE/24/034 Communications

Members agreed to the issue of the following press releases:

- Warminster Area Community Orchard – Cllr Jones as spokesperson.
- Portway and Bradley Road goal nets – when installed to stress that if the nets are vandalised, they may be removed.

Meeting closed at 7:12pm

Signed: Date:

Minutes from this meeting will be available to all members of the public either from our website www.warminster-tc.gov.uk or by contacting us at Warminster Civic Centre.

Date of next meeting: Monday 27th January 2025.

Signed: Date: